



Republic of the Philippines
Department of Education
Region XII
Division of Sarangani
Alabel



Advisory No. 05, s. 2015
January 29, 2015


Civil Service Commission Schedule of Trainings

To: District Supervisors/ Principals In-charge
School Heads
Administrative Officers/ HRMO
Schools Division Office Personnel
This Division

1. This is to inform you the following schedule of Civil Service Regional Office XII, Cotabato City live-out trainings, to wit:

<u>TRAININGS</u>	<u>DATE</u>	<u>VENUE</u>
a. Seminar on Conflict Management	Feb. 4-6, 2015	FB Hotel, Koronadal City
b. Attitude Towards Greater Productivity Program	Feb. 26-27, 2015	JC Complex, Lanao, Kidapawan City
c. Stress Mgt. and Personality Development	March 12-13, 2015	Family Country Hotel & Convention Center, GSC
d. Technical Writing Seminar	March 23-24, 2015	Koronadal City
e. Gender Sensitivity Seminar	March 27, 2015	Cotabato City

2. Traveling expenses, registration fees and other expenses incurred during the said activity is chargeable against local funds/MOOE subject to usual accounting and auditing rules and regulations.
3. For more details please see attached letter from Civil Service Commission.
4. For your information and guidance.


ISAGANI S. DELA CRUZ, CESO V
Schools Division Superintendent